

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Te Aka Matua o te Ture Law Commission
Chief Executive**	Amokura Kawharu Tumū Whakarae President
Disclosure period start****	1 July 2021
Disclosure period end***	30 June 2022
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off*****	Sindy Gallen, General Manager

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$1,845.70	Figures include GST (where applicable)	Number offered	2
Hospitality	\$227.86	Figures include GST (where applicable)	Number accepted	2
Other expenses	\$2,030.32	Figures include GST (where applicable)	Number declined	0
International Travel	\$0.00	Figures include GST (where applicable)		
Domestic Travel	\$1,784.00	Figures include GST (where applicable)		
Local Travel	\$61.70	Figures include GST (where applicable)		

Notes	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

Chief Executive Expense Disclosure

Organisation Name	Te Aka Matua o te Ture Law Commission
Chief Executive	Amokura Kawharu Tumu Whakarae President
Disclosure period start	1 July 2021
Disclosure period end	30 June 2022
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
	\$ -	No International travel to disclose for this period		
Subtotal - international travel		\$0.00	Check - there are no hidden rows with data	Not all lines have an entry for "Cost in NZ\$" and "Type of expense"

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
1 July 2021	\$ 281.40	Hui-ā-Tau - Te Hunga Rōia Māori o Aotearoa The Māori Law Society	Airfare	Wellington to Christchurch
1 July 2021	\$ 396.60	Hui-ā-Tau - Novotel Cathedral Square Christchurch	Accommodation & breakfast food	Christchurch
6 August 2021	\$ 233.60	AMINZ Annual Conference 2 days	Airfare	Wellington to Rotorua
6 August 2021	\$ 249.00	AMINZ Annual Conference 2 days (speaking)	Accommodation	Rotorua
6 August 2021	\$ 327.00	AMINZ Annual Conference 2 days (speaking)	Accommodation & Breakfast Food	Rotorua
17 June 2022	\$ 296.40	Presenting Auckland Law School-September	Airfare	Auckland
Subtotal - domestic travel		\$1,784.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
9 February 2022	\$ 19.30	Return home in evening after participating in Election Panel Interviews	Taxi	The Terrace to Wadestown - home
28 June 2022	\$ 13.60	MoJ Policy Group away day speech	Taxi	The Terrace to Thorndon
28 June 2022	\$ 28.80	MoJ Policy Group away day speech	Taxi	Thorndon to Wadestown - home

Subtotal - local travel	\$61.70	Check - there are no hidden rows with data	Check - each entry provides sufficient information
Total travel expenses	\$1,845.70		

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

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GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
10 December 2021	\$ 61.00	Ministry of Food, building relationships Te Puni Kokiri	Lunch for three	Wellington
9 June 2022	\$ 166.86	Wellesley Boutique Hotel working lunch commissioners, judiciary and tikanga consultants	Lunch for six	Wellington

Total hospitality expenses	\$227.86	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes	<p>* Third parties include people and organisations external to the public service or statutory Crown entities.</p> <p>** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.</p> <p>Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.</p> <p>Total cost will appear automatically once you put information in rows above.</p> <p>Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).</p>	
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Chief Executive Expense Disclosure

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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
1 March 2022	\$ 115.00	Te Hunga Rōia Māori o Aotearoa (Māori Law Society)	Membership Fees	New Zealand
28 July 2021	\$ 22.00	Vodafone	Phone and data costs	New Zealand
28 August 2021	\$ 23.12	Vodafone	Phone and data costs	New Zealand
28 September 2021	\$ 23.05	Vodafone	Phone and data costs	New Zealand
28 October 2021	\$ 22.17	Vodafone	Phone and data costs	New Zealand
28 November 2021	\$ 24.00	Vodafone	Phone and data costs	New Zealand
28 December 2021	\$ 22.00	Vodafone	Phone and data costs	New Zealand
28 January 2022	\$ 22.17	Vodafone	Phone and data costs	New Zealand
27 February 2022	\$ 23.12	Vodafone	Phone and data costs	New Zealand
27 March 2022	\$ 22.17	Vodafone	Phone and data costs	New Zealand
27 April 2022	\$ 22.34	Vodafone	Phone and data costs	New Zealand
23 May 2022	\$ 1,643.35	NZ Law Society Practising Certificate	Practising Certificate Fee	New Zealand
27 May 2022	\$ 23.66	Vodafone	Phone and data costs	New Zealand
27 June 2022	\$ 22.17	Vodafone	Phone and data costs	New Zealand

Total other expenses	\$2,030.32	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes

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 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 Total cost will appear automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Te Aka Matua o te Ture Law Commission
Chief Executive	Amokura Kawharu Tumu Whakarae President
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Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
26 January 2022	1 x Third Edition Class Actions in Australia Book	Accepted	Herbert Smith Freehills	\$200.00	regifted to Te Aka Matua o te Ture Library
10 June 2022	1 x ŌKU New Zealand sampler giftbox of tea	Accepted	Judged Māori Moot competition: Victoria University	\$98.00	regifted to Te Aka Matua o te Ture staff

Total count of gift/benefit entries:	Offered	2	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	2		
	Declined	0		

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).