

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name*	Te Aka Matua o te Ture Law Commission
Secretary or Chief Executive**	Amokura Kawharu Tumu Whakarae President
Disclosure period start***	1 July 2022
Disclosure period end***	30 June 2023
Agency totals check	Data and totals checked on all sheets
Secretary or Chief Executive approval****	This disclosure has been approved by the Departmental Secretary or Chief Executive
Other sign-off****	Sindy Gallen General Manager

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$6,894.82	Figures include GST (where applicable)		Number offered	1
Hospitality	\$0.00	Figures include GST (where applicable)		Number accepted	1
Other expenses	\$2,573.66	Figures include GST (where applicable)		Number declined	0
International Travel	\$0.00	Figures include GST (where applicable)			
Domestic Travel	\$6,820.63	Figures include GST (where applicable)			
Local Travel	\$74.19	Figures include GST (where applicable)			

Notes					
* Headings on following tabs will pre populate with what you enter on this tab					
** Create a new workbook for a new or Acting Departmental secretary or Chief Executive					
*** Update if a shorter or different period is covered					
**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk					

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	Te Aka Matua o te Ture Law Commission
Public Service Secretary or Chief Executive	Amokura Kawharu Tumu Whakarae President
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		No international travel expenses to disclose for this period		
Subtotal - international travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
2 September 2022	\$121.40	Speaking engagement Chapman tripp National Litigation Retreat	Taxis, residence to airport, airport to city, city to residence	Wellington, Auckland, Wellington
22 September 2022	\$296.40	Speaking Nin Tomas Memorial Lecture on Indigenous Peoples and the Law 2022	Airfares	Auckland
22 September 2022	\$160.20	Speaking Nin Tomas Memorial Lecture on Indigenous Peoples and the Law 2022	Taxis Terrace to Wn airport Auckland airport to city	Wellington, Auckland
23 September 2022	\$145.00	Speaking Nin Tomas Memorial Lecture on Indigenous Peoples and the Law 2022	Taxis Auck city to airport, Wn airport to residence	Auckland, Wellington
29 September 2022	\$255.00	Institute of Judicial Studies re Tikanga wānanga - Te Tiriti o Waitangi presentation	Taxis residence to airport, Auck airport to city return	Wellington, Auckland, Wellington
31 October 2022	\$586.60	Tikanga and Law Wānanga attending one day	Airfares	Tauranga
31 October 2022	\$186.00	Tikanga and Law Wānanga attending one day	Accommodation The Complex \$180.00 Meal \$6.00	Whakatane
31 October 2022	\$153.51	HERTZ	Rental car one way Tauranga to Whakatane	Whakatane
31 October 2022	\$41.50	Tikanga and Law Wānanga attending one day	Taxi Services office to airport	Wellington
1 November 2022	\$55.90	Tikanga and Law Wānanga attending one day	Taxi Services airport to residence	Wellington
20 November 2022	\$344.40	Constitutional Kōrero 2022 attending two days	Airfares	Auckland
20 November 2022	\$713.30	Constitutional Kōrero 2022 attending two days	Conference Registration (Early Bird) including dinner	Auckland
20 November 2022	\$772.00	Constitutional Kōrero 2022 attending two days	Accommodation-Grand Millennium Hotel Auckland	Auckland
20 November 2022	\$80.00	Constitutional Kōrero 2022	Taxi Services airport to City	Auckland

Total travel expenses

\$6,894.82

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

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Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
		No hospitality provided for this period		

Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes	<p>* Third parties include people and organisations external to the public service or statutory Crown entities.</p> <p>** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.</p> <p>Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.</p> <p>Total cost will appear automatically once you put information in rows above.</p> <p>Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).</p>
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All Other Expenses

*All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
27 July 2022	\$22.61	Vodafone	Phone and data costs	New Zealand
27 August 2022	\$22.00	Vodafone	Phone and data costs	New Zealand
27 September 2022	\$22.88	Vodafone	Phone and data costs	New Zealand
27 October 2022	\$47.23	Vodafone	Phone and data costs	New Zealand
27 November 2022	\$39.49	Vodafone	Phone and data costs	New Zealand
27 December 2022	\$38.00	Vodafone	Phone and data costs	New Zealand
27 January 2023	\$38.78	Vodafone	Phone and data costs	New Zealand
27 February 2023	\$38.00	Vodafone	Phone and data costs	New Zealand
27 March 2023	\$38.00	ONE (formerly Vodafone)	Phone and data costs	New Zealand
24 April 2023	\$38.00	ONE	Phone and data costs	New Zealand
27 May 2023	\$38.44	ONE	Phone and data costs	New Zealand
27 June 2023	\$38.88	ONE	Phone and data costs	New Zealand
27 March 2023	\$115.00	Te Hunga Roia Māori o Aotearoa	Membership Fee	New Zealand
20 April 2023	\$235.00	Arbitrators' and Mediators' Institute of New Zealand Inc	Membership Fee	New Zealand
3 May 2023	\$20.00	NZ Asian Lawyers Wānanga on Tikanga and the law	Online attendance	New Zealand
22 May 2023	\$1,781.35	New Zealand Law Society	Practising Fee	New Zealand

Total other expenses	\$2,573.66	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes			
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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure

Organisation Name	Te Aka Matua o te Ture Law Commission
Public Service Secretary or Chief Executive	Amokura Kawharu Tumu Whakarae President
Disclosure period start	1 July 2022
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Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service. Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
2 September 2022	Bennetts chocolates gift box	Accepted	Chapman Tripp National Litigation Retreat speaker	\$100.00	Regifted to Staff

Total count of gift/benefit entries:	Offered	1	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	1		
	Declined	0		

Notes

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 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.
 Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).
 Include gifts and benefits that are declined.
 Number of gifts/benefits will update automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).